

**LANDSCAPE ARCHITECTS SECTION**  
**Examining Board of Architects, Landscape Architects, Professional Engineers,**  
**Designers and Land Surveyors**  
**MINUTES**  
**MADISON, WISCONSIN**  
**AUGUST 8, 2001**

**PRESENT:** Jay Fernholz, Bernie Abrahamson, Teresa Adler, and Ruth G. Johnson

**EXCUSED:** Rick Rettler

**STAFF PRESENT:** Katharine Hildebrand, Wayne Austin, Grace Schwingel

**CALL TO ORDER**

The meeting was called to order at 9:35 a.m. by Jay Fernholz, Chair. A quorum of 4 members was present.

**AGENDA**

Section members requested that holes be punched in their agenda packets.

**MOTION:** Bernie Abrahamson moved, seconded by Ruth G. Johnson, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (4/11/01)**

It was pointed out that the minutes were incorrect in that they indicate that Roger Roslansky had made motions in five places. The correct name to list in making these motions is Rick Rettler. Roger Roslansky is the Chair of the Architect Section and would not have been at this section meeting.

**MOTION:** Bernie Abrahamson moved, seconded by Teri Adler, to approve the minutes, as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Katharine Hildebrand**

Katharine Hildebrand introduced herself as the new Bureau Director, appointed by Secretary Oscar Herrera. Hildebrand gave the Section members a review of her background, indicating that she came to the Department from the Governor's Office. She served as the Governor's Education Policy Advisor and also served on the Education Team under former Governor Thompson. Hildebrand asked Section members to contact her with any questions they may have or if there is any way she can assist them in their duties as Section members. Hildebrand indicated that, initially, one of her primary goals is to get the Boards and Sections fully staffed with members whose terms are current.

There was some question about serving on two full terms after serving on a partial term. The Board would like to know if Terry Adler is eligible to be reappointed; her term expired 7/01/2001. Some Section members are on their third term. Katharine will confirm with the Governor's Office the eligibility criteria for the reappointment of all Section members.

### **Bureau Director's Report**

#### **Section Roster**

Teresa Adler reported that she started a new business in July, Adler Design Associates, and has a new business phone number - (920) 836-2324. Her FAX # remains the same.

#### **2001 Meeting Dates**

For next year's schedule, 2002, the Section would like to have its meetings coordinated to meet on the same day as the Joint Board, whenever possible. This would enable Section members to combine the trip to Madison for both the Joint Board meeting and their Section meeting. However, Section meetings do need to be coordinated to meet just before the cutoff for the test administration. To accommodate this, the Section members suggested the possibility of scheduling the Joint Board meetings for 2002, with this request in mind.

#### **Revised Travel Reimbursement Guidelines**

There was a question as to whether someone living in Madison would be eligible to submit mileage expenses. Hildebrand will clarify guidelines as to minimum distance for submitting mileage expenses.

#### **Regulatory Digest**

Several articles have been submitted and the Digest is ready for publication. The next regulatory digest is scheduled to be published in February 2002.

#### **Summary Reports on Disciplinary Orders, Pending Court Cases and Administrative Orders**

Hildebrand noted that, at the suggestion of the Department's Legal Counsel, a complete list of the Department's pending court cases, disciplinary cases, and administrative rules will be included in each Board's and Section's agenda packet. The Department will also include press releases and the list of disciplinary orders in all Board agenda packets. This information is also on the Department's website.

#### **Applications Reviewed by Staff**

The Section reviewed the application of Mark H. Kurensky, to be discussed in closed session.

#### **To-Pass Folder**

Nothing.

## **DISCUSSION OF LEGISLATIVE ISSUES**

Nothing to report. Legislators are busy with the Biennial Budget Bill.

## **ADMINISTRATIVE RULES DISCUSSION**

Noted.

## **SECTION MEMBER ACTIVITY**

Bernie Abrahamson was selected as Citizen of the Year in River Falls as a result of his work with organizing non-profit organizations and starting some new programs in River Falls. Section members felt this would be worth noting in the next Regulatory Digest. As noted earlier, Teresa Adler reported that she started a new business in July, 2001, Adler Design Associates.

## **CLARB**

At the Spring Regional meeting in Denver, Colorado, Jay Fernholz was elected as Alternate Director of Region II for the Council of Landscape Architectural Registration Boards (CLARB), which includes the 11 states from Minnesota to West Virginia. If Jay were to get elected as Regional Director, CLARB would pay his airfare to go to the meeting. That may enable another Section member to attend the CLARB meeting as well. Teresa Adler and Ruth G. Johnson would both be interested in attending the CLARB meeting if the opportunity should arise. Fernholz noted that the administrators from many of the other states come to the CLARB Annual Meeting and felt it would be worthwhile to have the Bureau Director attend, time and finance permitting. The next CLARB meeting will be in Salt Lake City, Utah, in September. At the Spring meeting in 2002, all the regions will meet together in Cincinnati, Ohio. Fernholz has a CD video, 11 minutes in length, about licensure for landscape architecture. The Section expressed an interest in seeing the video at the meeting of the Joint Board in November.

## **PRACTICE ISSUES**

There was a brief discussion about the April 9, 2001, letter from Kurt W. Bauer. If there is a specific complaint, an appropriate response would be for Mr. Bauer to file a complaint with the Department. Wayne Austin, Legal Counsel, indicated that the Engineering Section had a concern about the issue of landscape architects designing storm water management systems and that he had drafted a response for the Engineering Section saying that this is within the scope of practice of Landscape Architects. It was suggested that the design of storm water management systems would be a good issue to address through CLARB. Landscape Architects are tested for the design of storm water management systems on their exams, so the profession as a whole considers it a significant part of the description of what they do.

## **EXAMINATION ISSUES**

Nothing to report.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

Roger Roslansky, Chair of the Architects Section and an architect in LaCrosse, won the golden award on May 2, 2001 at the Monona Terrace. This honor for Roslansky will be recognized at the Joint Board meeting in November.

## **NEW BUSINESS**

Adler reported that the asla.org website now enables individuals to look up licensure status in all states. Adler felt that some of the information listed for Wisconsin is inaccurate or incomplete. The Section believes it is important that all information on the Internet relating to Wisconsin should be accurate. If there is inaccurate information on the ASLA website, the Section would like the Department to write a letter to clarify any misinformation that is found on the Internet site.

The Section would like to have someone from the Exam Office address the Section at a future meeting to help the members understand the basis for the relatively low cost of Wisconsin's exams in relation to the high fees for administering exams in Wisconsin. The question was raised as to the possibility of raising the registration fees for practitioners in Wisconsin to help support the exam and other educational and publicity items the Section could provide if the necessary finances were available. Legal Counsel advised members that the Department's examination fees are based on the actual costs of administering the exams and the renewal fees are based on the actual expenditures on enforcement costs for a particular profession. Austin explained that the Legislature works with a formula to determine examination and registration fees. Hildebrand will add exam and registration issues to the October agenda to provide information to the Section members as to the basis for exam fees, what CLARB gets and what the company administering the exam gets.

## **RECESS TO CLOSED SESSION**

**MOTION:** Teresa Adler moved, seconded by Ruth G. Johnson, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to consider pending applications. Motion carried by a roll call vote; Teresa Adler-yes; Bernie Abrahamson-yes; Ruth G. Johnson and Jay Fernholz-yes.

Open Session recessed at 11:00 a.m.

The Section deliberated on pending applications.

## **RECONVENE IN OPEN SESSION**

**MOTION:** Jay Fernholz moved, seconded by Bernie Abrahamson, to reconvene in open session at 11:25 a.m. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**PENDING APPLICATIONS**

**MOTION:** Jay Fernholz moved, seconded by Bernie Abrahamson, to issue an intent to deny the licensure application of Charlene Ann Kautz Dupler and request additional information regarding drainage and grading plans, and engineering elevations. Motion carried unanimously.

**MOTION:** Teresa Adler moved, seconded by Bernie Abrahamson, to issue a credential, based upon Staff delegation, as a landscape architect by comity - ss. 443.10, Stats., to Mark H. Kurensky. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Bernie Abrahamson moved, seconded by Teresa Adler, to adjourn the meeting at 11:30 a.m. Motion carried unanimously.

DATE: September 26, 2001

TO: Katharine Hildebrand

FROM: Grace Schwingel

SUBJECT: Landscape Architecture Meeting, August 8, 2001 To Do List

1. It was pointed out that the April 11, 2001 minutes were incorrect in that they indicate that Roger Roslansky had made motions in five different places. The correct name to note in making these motions should have been Rick Rettler. Roger Roslansky is the Chair of the Architect Section and would not have been at this section meeting. **Department staff** will correct.
2. There was some question about serving on two full terms after serving on a partial term. Some section members are on their third term. **Katharine Hildebrand** will confirm with the Governor's Office the eligibility criteria for the reappointment of all section members.
3. **Hildebrand** will coordinate the 2002 meeting shedule, whenever possible, to enable the Section to meet on the same day as the Joint Board to cut down on extra trips to Madison for Section members.
4. **Hildebrand** will clarify guidelines for minimum distances for submitting mileage expenses.
5. **Hildebrand** will check the accuracy of information about Wisconsin licensure requirements ([asla.org](http://asla.org)) and take action if appropriate.
6. **Items for November 8, 2001 agenda:**
  - Jay Fernholz' 11-minute CD video on licensure for landscape architects (Joint Board).
  - Exam Office presentation on exam and registration fees and related issues.